

STEVE BIKO HOUSING ASSOCIATION

'YOUR COMMUNITY' - Small Grants Programme **Criteria**

Steve Biko Housing Association is a small Black Racial Minority Registered Landlord. We have been registered with the Housing Corporation for 20 years. In our aim to cater for the wider needs of the community we have set up a Community Regeneration Fund to fund or contribute to small community based projects.

The focus of this programme is to enable community based projects to development of their own initiatives and promote the principles of community development within their work i.e. Fostering ways of working that enable inclusion, equality, participation and changes that are of real benefit to people living in the community.

The Fund prioritises the areas in which we work. The areas have been designated as disadvantaged due to the levels of unemployment and lack of access to resources experienced by the community.

There is only one type of grant available - The Small Grant which will be awarded to successful groups/organisation once a year. Grants awarded are up to **£300** to assist with revenue support. **Only one application may be considered for grant aid in any one year.**

We look forward to receiving applications from groups, organisations, or individuals applying on behalf of a group (for individuals written consent of the organisation/group you are working with will be required). This includes voluntary and non-profit making organisations and non constituted groups, **including tenant groups (funding allocated to SBHA unconstituted tenants groups will be administered by the Association)**

Steve Biko will ONLY fund projects that fit our **aims and objectives** in the following areas:

1. Positive Action

- Challenging of discrimination and disadvantage through Inclusive community projects.
- Initiatives that enable and promote understanding and co-operation between ethnic and religious groups.

2. An Active – Healthy Community

- Increasing the participation of community members on issues of healthier lifestyles
- Develop initiatives which aim to reduce family stress, improve the health of families/children/elderly by providing activities/learning opportunities

3. A Safe community

- Projects that raise awareness and work to reduce:
Racism and Harassment of citizens
Anti-Social Behaviour
Young offending
Bullying
Poor school performance
Breakdown in relationships between young and elderly People.

4. Creating a Cleaner/Greener environment

- Initiatives involving recycling
- Planting projects
- Clean up projects
- Projects raising awareness of local issues
- Joining project working

5. Creative Citizens – Community arts and culture

- Work which helps to raise awareness of issues affecting community members with an aim to influence change.
- Projects which develop the skills and knowledge of individuals, and motivate people to progress onto training, volunteering, employment opportunities.

6. A Caring community

- Initiatives that work to meet the needs of isolated, disengaged/vulnerable members of the community
E.g. Elderly, Young people/People with disabilities, refugee/asylum seekers/women.

PROCESS FOR GRANT APPLICATION

Information and grant application forms are available from:-
Steve Biko Housing Association
Crawford House, 2 Gwent Street, Liverpool L8 8HE
Telephone: 0151 708 4098
Email: bwilliams@stevebikoha.org

The grant application form (attached) should be completed in full and returned to the above address.

Deadline for grant applications: Grants are considered on a quarterly basis. You will be provided with list of deadline dates when you request an application. (Information will also be available on our website: www.stevebikoha.org.uk)

All Grants are considered within our financial year 1st April to 31st March each year.

All applications will be assessed by grants elected panel, including tenant representation.

Assessment is based on a scoring points system awarding with questions awarded a maximum of 3 points. **The application form shows which questions are scored.** It is important that the application includes the following:

- ✓ The project clearly states **which** Steve Biko Housing Association aims and objectives it meets.
- ✓ How you will promote and recognise SBHA financial contribution to your project.

- ✓ Full financial information i.e. Budget to show full costs for your project and how much you are asking SBHA to contribute.
- ✓ Information of other funding secured/applied for.
- ✓ What outcomes/benefits the project will have for your beneficiaries/community.
- ✓ The project beneficiaries are within the geographical area as stated in the criteria.
- ✓ Who is responsible for leading the project and managing finances? (named person required)

- ✓ The name of 1 referee familiar with the organisation/group and project is provided.
- ✓ Bank account name and details for group/organisation.

*** Please ensure you answer all questions on the form**

What you can apply for:

SBHA grants can be used for a wide range of projects that fit with our aims and objectives, as stated under their headings Numbers 1 - 6.

We can help to fund projects that enable people to benefit from improved community safety; health, social care, transport and access; education, training and employment, environment.

It is worth remembering that grants tend to be small (**up to £300**) and therefore you should bear this in mind when making your application

SBHA Grants will not be made for the following:

Core Costs
IT equipment/website design/maintenance
Staff Salaries
Vehicles - repairs
Individuals
<i>Celebration events*</i>

Consultancy
Research
Advancement of religion
Animal welfare
Other grant making bodies
Statutory bodies
Parent Teacher associations
Loans or business finance
Universities and schools
Sponsorship/marketing appeals/fundraising costs
Overseas projects
National charities
CCTV equipment or installation

* Exceptions may be made in certain circumstances. You will need to call us to discuss your project before submitting an application that includes these requirements.

Application Process:

1. Fully Complete and submit your application (incomplete applications may result in an unsuccessful application)
2. You will receive acknowledgement of receipt of your application and log number within 7 working days. (This will include information when you are likely to hear the outcome of your application).
3. The panel will meet quarterly to assess all applications received (4 times a year)
4. You will be notified in writing of the panel decision (The decision of the panel is final) We may contact you to clarify information included in your application if needed.
5. We will invite you to collect your cheque from the panel if you are successful. We will be happy to give you feedback if your application has been unsuccessful (this may be in writing or by telephone, but also face to face if required)

6. (Conditions of receipt of grant include providing SBHA with a short report at the end of the project (how did the grant help you and your target group, photograph of activity - Please note that on accepting the grant this information may be used in our publicity/newsletter articles/website/ events promoting our work in the community)

7. If you have a grant related query, please contact: Beverley Williams - Community Regeneration Manager: 0151 708 4098
bwilliams@stevebikoha.org. Thank you.

Revised and agreed June 2011 by SBHA Tenants grants panel.